



Fees Rules 2019



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Part 1: Introduction

Citation and commencement

1. (1) Social Work England has made these Rules in accordance with regulation 3 of The Social Workers Regulations 2018.

(2) These Rules are made in exercise of powers conferred by regulation 17 of The Social Workers Regulations 2018.

(3) These Rules may be cited as The Social Work England (Registration – Fees) Rules 2019 and come into force on the date on which section 39(1) of the Children and Social Work Act 2017 comes into force.

Interpretation

2. In these Rules:

‘applicant’ means a person applying in accordance with regulation 10(1) to be registered, a person applying in accordance with regulation 13(1) to renew their registration, or a person applying in accordance with regulation 15(1) to have their registration restored.

‘entry in the register’ means information recorded in the register in accordance with regulation 9.

‘fee’ means any fee charged in accordance with regulation 17.

‘register’ means the register of social workers in England described in section 39(1) of the Children and Social Work Act 2017.

‘registered social worker’ has the meaning given in regulation 2(5).

‘registration application’ means an application made in accordance with regulation 10, and ‘application for registration’ is to be construed accordingly.

‘registration period’ means the period defined by rule 28 of The Social Work England (Registration) Rules 2019.

‘regulation’ means a regulation in the The Social Workers Regulations 2018, and ‘regulations’ shall be interpreted accordingly.

‘regulator’ means Social Work England or a person carrying out the functions of the regulator as set out in the regulations.

‘renewal application’ means an application made in accordance with regulation 13, and ‘application for renewal’ shall be construed accordingly.

‘renewed’ means the renewing of registration in accordance with regulation 13, and ‘renewal’ shall be construed accordingly.

‘restoration application’ means an application made in accordance with regulation 15, and ‘application for restoration’ shall be construed accordingly.

Part 2: Fees for registration

3. This Part applies where the regulator charges a fee in exercise of powers conferred by regulation 17.

Registration fee

4. (1) The fee to be charged for an application for registration is set out in paragraph 1 of Schedule 1 of these Rules.

(2) This fee covers the registration period determined by the regulator when the applicant is registered in accordance with regulation 10(2).

(3) Additional fees to be charged for a registration application made by an applicant who has a recognised qualification under paragraph 1(b) or (c) of Schedule 1 to the Regulations (and who is not a person to whom regulation 18 applies) are set out in paragraph 4 of Schedule 1 to these Rules.

Renewal fee

5. (1) The fee to be charged for an application for renewal is set out in paragraph 2 of Schedule 1 of these Rules.

(2) This fee covers the registration period determined by the regulator when the registered social worker has their registration renewed in accordance with regulation 13(3).

Restoration fee

6. (1) The additional fee to be charged for an application for restoration is set out in paragraph 3 of Schedule 1 of these Rules.

(2) This fee covers the period determined by the regulator when the applicant has their registration restored in accordance with regulation 15(9).

Fee variations

7. The regulator may decide at its discretion that a fee is not chargeable or to waive or reduce a fee payable, or refund all or part of any fee paid:

- (1) where it is notified under rule 5 of The Social Work England (Registration – Removal from the Register and Registration Appeals) Rules 2019 that a registered social worker has died;
- (2) where a registered social worker has been suspended from the register in accordance with paragraph 13(1) of Schedule 2 of the Regulations; or
- (3) where it considers it fair and reasonable to do so having regard to the applicant's particular circumstances.

Payment of fees

8. (1) The fee payable for an application for registration or restoration must be paid in its entirety at the time that the application is made.
- (2) An applicant or registered social worker may, with the agreement of Social Work England, pay the fee for a renewal application in instalments by direct debit. In that event, the final instalment for that registration year shall be the point at which the fee for renewal of registration has been paid in full.

Timescale for payment of fees and consequence of non-payment of fees

9. (1) Subject to paragraph (2), any fee payable must be paid upon the request of the regulator.
- (2) If a fee is to be paid by instalment in accordance with rule 8(2), the first direct debit payment must be made no later than 10 working days from the date a request to pay by direct debit is made.
- (3) Where any fee payable for:
 - (a) registration;
 - (b) restoration; or
 - (c) renewal made in accordance with rule 8(2)

is not paid within 10 working days of a request, the applicant will not be registered or have their entry to the register restored.

- (4) Where the fee for renewal of registration is not paid by the final date of renewal for that registration period, the registered social worker's entry shall be removed from the register.

(5) Where a fee for renewal of registration is being paid by instalment in accordance with rule 8(2), any instalment that is not paid shall result in the regulator taking action in accordance with rule 9(4).

(6) In the circumstances described in rule 9(3) and 9(4), the regulator must write to the applicant warning them:

(a) until such fee is paid they are not registered; and

(b) a new application for registration or restoration must be made if the applicant wishes to be registered.

(7) Before taking any action under rule 9(3) or 9(4), the regulator may consider the circumstances of the person concerned. If, as a result of its consideration, the regulator decides not to take action under rule 9(3) or 9(4), the regulator may grant the person concerned registration, restoration, or renewal as the case may be and must write to that person explaining why such action has been taken despite non-payment of a fee.

Schedule 1 - registration fees rules 2019/2020

Each application falling within a category set out in the table below shall be accompanied by the fee shown for the period December 2019-November 2020

(1) Application for initial registration	
Fee for an application for initial registration made between 1 December - 28 February.	£90.00
Fee for an application for initial registration made between 1 March – 31 May.	£67.50
Fee for an application for initial registration made between 1 June – 31 August.	£45.00
Fee for an application for initial registration made between 1 September – 30 November.	£22.50
(2) Application for renewal of registration	
Fee for an application for renewal of registration	£90.00

(3) Application for restoration of registration	
Fee for an application for restoration of registration, in addition to the registration fee at (1) above.	£135.00
(4) Scrutiny Fees	
Additional fee for the scrutiny of applications from applicants applying in accordance with paragraph 1(b) or paragraph 1(c) of schedule 1 of the regulations.	£495.00